

# ELECTRIC VEHICLE OR FORKLIFT REGISTRATION, RENEWAL OR TRANSFER MARKET USER GUIDE



## VICROADS Requirements:

- Visit MMA Customer Service Centre and obtain a Forklift & Electric Vehicle Registration Guide Pack
- Request a signed VICROADS approval letter from MMA Customer Service Centre
- Make an appointment with VICROADS to attend and complete a Machinery Pack (you will need to ensure you take a copy of the approved VICROADS from MMA.)
- Register vehicle with VICROADS

## To Be Registered For Operation In The Melbourne Market - I Must Provide:

- The forklift or electric vehicle must pass an MMA vehicle examination by a qualified repairer (See Table 1) and provide a copy of the test report
- A copy of current Vic Roads registration
- A copy of the approved VICROADS letter

New vehicles being registered for the first time require (in addition to the above):

- An Application for Registration has been completed (***QMS-FOR-80 MMA Approved Forklift & Vehicles Registration Form***)
- The vehicle and required documentation to be presented in person to the MMA Customer Service Centre

**Note:** *Posted applications will not be processed*

## I Must Comply With The Following MMA Operational Rules:

- Must be registered with both MMA and VicRoads – when registering at VicRoads, the correct classification for electric vehicles at the Melbourne Market is PF.
- Must display a current MMA registration plate, registration expiry sticker and VicRoads registration plate.
- Must be powered by LPG or battery and be fitted with a 3-way catalytic converter and closed loop emission system. Petrol systems must be removed.
- Forklift emission levels of Carbon Monoxide (CO) must be maintained at or below:
  - 2000 ppm at idle
  - 1000 ppm at full throttle
- Must be maintained in a safe and mechanically sound condition at all times
- Any industrial vehicle brought into the Market on a hire, loan or test basis, must have MMA permission to operate and must comply with these conditions

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When a forklift or electric vehicle is sold, disposed of, or removed permanently from the Melbourne Market, the MMA must be advised in writing of the change.

- Complete the Transfer or Disposal notification form
- Registration and transfer fees are available via the MMA website

**Note:** *All transfers must be completed with VicRoads first and a current VicRoads registration in the name of the purchaser must be provided to transfer MMA registration.*

**Table 1: Qualified Repairers**

Qualified Repairer	Contact Details
Toyota (Ray Derozario)	Number: 0403 183 898
United Equipment	Number: 1300 852 740
MLA Holdings P/L	Number: 03 9353 2100
K&C Mechanical Services (Steven Taylor)	Number: 0448 197 555

## In This Pack;

- Registration User Guide (QMS-WI-80)
- MMA Approved Forklift & Vehicles Registration Form (QMS-FOR-80)
- VICROADS approval letter